

**GAELSCOIL ADHAMHNÁIN
LEITIR CEANAINN**

(SAFETY STATEMENT)

STATEMENT ON GENERAL POLICY

The Board of Management of Gaelscoil Adhamhnáin, Leitir Ceanainn recognizes the importance of the Legislation enacted in the Safety, Health and Welfare at Work Act, 2005.

This Safety Statement sets out the Safety Policy of the Board of Management of Gaelscoil Adhamhnáin and sets out the means to achieve that policy. The Board of Management's objective is to endeavour to provide a safe and healthy work environment for all our employees and pupils and to meet our duties to members of the public with whom we come in contact. This policy requires the co-operation of all employees.

It is our intention to undertake regular reviews of the statement in light of experience, changes in legal requirements and operational changes.

The Board of Management will undertake to carry out a safety audit annually and report to staff. The inspection / safety audit will be carried out more frequently if requested by either staff or the Board of Management.

All records of accidents or ill-health will be monitored in order to ensure that any safety measures required can be put in place, wherever possible, to minimize the recurrence of such accidents and ill-health.

Aims:

Specifically, The Board of Management wishes to:

- create a safe and healthy school environment by identifying, preventing and tackling hazards and their accompanying risks
- ensure understanding of the school's duty of care towards pupils
- protect the school community from workplace accidents and ill health at work
- outline procedures and practices in place to ensure safe systems of work
- comply with all health and safety legislation (so far as is reasonably practicable) to include the following areas
 - Provision of a safe workplace for all employees – teachers, SNAs, secretary, caretaker etc
 - To give guidance to employees to facilitate them in safe work practicing
 - Safe handling and use of hazardous substances and equipment
 - Safe equipment including maintenance and use of appropriate guards
 - Provision of appropriate personal protective equipment.

SAFETY OFFICER: BOARD OF MANAGEMENT

DUTIES OF BOARD

- Provide and maintain a workplace that is safe and do likewise for all machinery and equipment etc
- Manage work activities to ensure the safety, health and welfare of employees
- Ensure that risks are assessed (see attached form) and the safety statement is prepared and updated
- Provide and maintain decent welfare facilities for employees
- Prepare and update procedures to deal with an emergency situation
- Provide training and information to workers in a format and language that is appropriate.

- Report serious accidents to the Health and Safety Authority.

DUTIES OF EMPLOYEES

1. It is the duty of every employee while at work:

- to take reasonable care for his / her own safety, health and welfare and that of any person who may be affected by his / her acts or omissions while at work.
- to co-operate with his / her employer and any other person to ensure that health and safety law is implemented
- to use protective clothing and equipment provided
- to report any dangerous practices or situation that you are aware of to the principal or safety representative
- not to engage in improper conduct that will endanger himself / herself or anyone else
- attend health and safety training and correctly use any equipment at work
- not to interfere or misuse any safety equipment in the workplace

CONSULTATION & INFORMATION

It is the policy of the Board of Management of Gaelscoil Adhamhnáin:

- to consult with staff in the preparation and completion of the Health, and Safety Statement.
- to give a copy of the Safety to all present and future staff,
- that any additional information or instructions regarding Health, Safety and Welfare at work not contained in the document will be conveyed to all staff as it becomes available,
- that Health, Safety and Welfare will form an integral part of any future training and development plans.

Safety Representative:

The Safety Representative will be selected and appointed by the employees under the provisions of the Safety, Health and Welfare at Work Act 2005. The Safety Representative may consult with and make representations to the Safety Officer on safety, health and welfare matters on behalf of all employees.

Safety Representative: Máire Bn. Uí Bhraoin.

HAZARDS

Hazards that can be rectified or minimized will be dealt with as a matter of urgency. Those that cannot will be clearly indicated and appropriate procedures listed beside them. The Board of Management in consultation with the employees will review and make recommendations on the elimination of Hazards.

SPECIFIC HAZARDS

1. Fire

It is the policy of the Board of Management of Gaelscoil Adhamhnáin that:

- there is adequate supply of fire extinguishers which will deal with any type of fire.
- all fire equipment is identified and regularly serviced.
- regular fire drills take place at least once a year.
- instruction is given in the use of Fire Extinguishers.
- all fire exits are known to staff and pupils.
- all electrical equipment is unplugged or turned off outside school hours and when school is vacated for lengthy periods.

- teacher leaving classroom will inform another member of school staff.
- an assembly area is designated outside the school building.

2. Other Hazards.

A. Traffic Congestion:

Safety of children at the school gate is a priority for the Board of Management. To minimize the potential dangers associated with the volume of traffic coming to the school in the morning and leaving every evening the following system has been put in place. Reminders are put in the school newsletter on a regular basis.

- (a) Infants will be at school gate at 2.00p.m. sharp.
- (b) At 3 o'clock some classes will get out of school a few minutes earlier than others.
- (c) Children travelling by bus will leave their class at 2.50.
- (d) Suggestions regarding safe parking are given to parents.
- (e) Car drivers are asked not to obstruct the bus turning point.
- (f) All children are taught the Safe Cross Code.
- (g) Teacher walks his / her class to school gate.

B. Kettle: Children are not permitted to handle the kettle / Water heater. A teacher or other adult will do this.

C. Photocopying: To be done by secretary and teachers only.

D. School Yard:

- To ensure the best and safe use of play area junior classes, Naíonain Bheaga – Rang 2 will play in the lower yard while the senior classes Rang 3 – 6 will play in the upper yard and grass pitch.
- Grass Area will not be in use during winter months.
- Once the bell is rung each child will stop playing and walk in an orderly fashion to join his / her class in line. The children will then walk quietly and take their seats in the classroom.
- The school will ensure there is adequate supervision during break times. Special duty teachers supervise from 9.10 – 9.20am and until 3.10pm.

E. Stairs

- Children walk on left when using stairs
- Running on stairs is not allowed.

F. Lift

- For children / staff not able to use stairs
- Key in office / or with caretaker. Key will be given to person using lift for their use only.
- Maintenance contract drawn up.

G. C.C.T.V.

C.C.T.V in place for the following reasons:

- Security of the Building and Grounds
- Safety of our School Community.

CONSTANT HAZARDS

1. Machinery, Kitchen Equipment and Electrical Appliances

It is the policy of the Board of Management of Gaelscoil Adhamhnáin that: Machinery, Kitchen Equipment and Electrical Appliances are used only by competent persons. Such appliances and equipment will be subject to regular maintenance checks.

2. Chemicals

It is the policy of the Board of Management of Gaelscoil Adhamhnáin that all chemicals, detergents etc., be stored in clearly identifiable containers bearing instructions and precautions for their use. All chemicals and detergents will be kept in a locked room.

3. The Code of Behaviour

The Code of Discipline in the school provides for a level of behaviour to minimize personal risk or stress to any employee /pupil.

4. Bullying

The school does not tolerate Bullying and has an Antibullying Policy in place.

5. Accidents / Serious Incidents

(a) Superficial cuts, bruising etc. should be dealt with by teacher on duty. All injuries should be looked into and treated accordingly.

(b) Injuries to eyes, head, serious falls / injuries should be noted on a form kept in office and kept in the Accident Filing Cabinet - dated and signed by either teacher treating child or teacher on duty.

(c) Parents should be notified immediately if a child requires more attention / if (s)he / has a head injury.

(d) Accidents of a serious nature shall be notified to Insurance Company and the Health and Safety Authority on appropriate forms. www.allianz.ie/schools and www.hsa.ie

6. Children Leaving School outside of Normal School Finishing Time.

- Parents are requested to notify the school in writing if a pupil is leaving school early.
- Pupils must be collected from school office.
- Adult collecting child must sign for early collection of child.

TRAINED FIRST AID PERSONNEL

It is the policy of the Board of Management of Gaelscoil Adhamhnáin that:

(1) Members of staff will be trained in First Aid.

(2) There will be an adequate supply of properly equipped First Aid Boxes available at all times to staff. First Aid Boxes kept in Staff Room, in Toilet near Junior Yard and in Kitchen area of Sports Hall.

(3) Disposable gloves which must be used at all times when administering First Aid.

CHILDREN WITH SPECIAL / SPECIFIC NEEDS

For example: Epilepsy, Diabetes

- Each teacher will have **Confidential Folder** which contains names of those children, their specific needs, what to do in an emergency, contact number of parents. Folder will also have picture of child.
- Class teacher will also have same information.

Administration of Medication to Pupils

No teacher can be required to administer medicine or drugs to a pupil. In exceptional circumstances, where a teacher agrees to become involved in the administration of medicine the following is advised.

- The parent(s) of the pupil concerned should write to the Board of Management requesting the Board to authorise a teacher to administer the medication.
- There request should be accompanied by a letter from the Child's Doctor.
- The request should also contain written instructions of the procedure to be followed in administering the medication.
- The Board of Management, having considered the matter, may authorise a teacher to administer medication to a pupil. If the teacher is so authorised she/he should be properly instructed by the Board of Management.
- A teacher should not administer medication without the specific authorisation of the Board.
- In administering medication to pupils, teachers should exercise the standard of care of a reasonable and prudent parent.
- The Board of Management should inform the school's insurers accordingly.

The Board of Management should seek an indemnity from the parent(s) in respect of any liability that may arise regarding the administration of the medication.

Where children are on regular medication such as inhalers, medication should be given to teacher for safe keeping over the duration of school day with the child's name clearly marked.

OTHER ITEMS

- Persons coming onto the school premises must identify themselves clearly before gaining admittance to the school premises. Any contractor should make direct contact with the Principal, or Vice-Principal before initiating any work on the school premises.
- When people are working on the premises with drills or other loud implements they must wear protective ear muffs. Where such work is taking place which constitutes any threat to Health and Safety the school will be closed or the work will not take place during school hours.

Arrangements will be made to ensure the protection of staff from violent or disturbed children.

CONCLUSION

This Safety Statement has been prepared based on conditions existing in the premises of the school at the time of writing.

Signed : _____
Chairperson of Board of Management

Date: _____

Revised on (school year) _____

Signed : _____
Chairperson of Board of Management

Date: _____

Revised on (school year) _____

Signed : _____
Chairperson of Board of Management

Date: _____

**GAELSCOIL ADHAMHNÁIN
LEITIR CEANAINN**

**RÁITEAS SABHÁILTEACHTA
(SAFETY STATEMENT)**

Ráiteas ar Pholasaí Ginearálta

Tuigeann Bord Bainistíochta, Gaelscoil Adhamhnain an tabhacht a bhaineann leis an Achta Sabháilteachta, Sláinte agus Leasa Oibre 2005.

Leagann an Ráiteas Sabháilteachta seo síos polasaí sabháilteachta Bhord Bainistíochta, Gaelscoil Adhamhnain agus conas an polasaí seo a chomhlíonadh. Tá sé mar aidhm ag an mBord Bainistíochta ionad oibre slaintiúil agus sabháilte a chur a fáil do na hoibrithe agus daltaí agus a ndualgaisí a chomhlíonadh do bhail an phobail scoile.

Tá co-oibriú na n-oibrithe riachtannach don pholasaí seo.

Tá sé ar intinn ag an mBord féachaint chuige go bhfuil athbhreathnú ar an pholasaí go bliantiúil ag tabhairt taithí, athruithe dlí agus modhanna oibre san áireamh.

Glacann an Bord Bainistíochta orthu féin scrudú sabháilteachta a dhéanamh go bliantiúil agus tuairisc a thabhairt don fhoireann. Má shíleann an Bord nó an fhoireann teagaisc go bhfuil sé riachtannach déanfar an scrudú seo níos minicí.

Beidh súil á coinneáil ar thaismí nó briseadh sláinte sa dóigh go dtig iarracht a dhéanamh teacht ar réiteach na bhfadhbanna.

Aidhmeanna:

Is mian leis an mBord:

- timpeallacht sabháilte agus slaintiúil a chruthú tré chontúirt a aithint, obair a dhéanamh orthu agus iarracht stop a chur leo agus an riosca a théann leo.
- cinntiú go bhfuil tuiscint ar dhualgas na scoile i dtaca leis na páistí atá faoina aire.
- pobal na scoile a chosaint ó dhroch shláinte agus ó thaismí san áit oibre.
- déanamh an oiread agus is féidir, de réir achta sláinte agus sabháilteachta agus aird a thabhairt orthu seo leanas:
 - áit sabháilte oibre a chur ar fáil don fhoireann – múinteoirí, cúntóirí, rúnaí, fear aire agus rí
 - treoir a thabhairt do na hoibrithe chun cuidiú leo a n-oibre a dhéanamh go sabháilte
 - substaintí contúirteacha agus treallamh a láimhseáil mar is ceart
 - aire cheart a thabhairt do threallamh agus duit féin agus tú á n-usáid
 - an treallamh chosanta pearsanta ceart a bheith curtha ar fáil.

Oifigeach Sabháilteachta: **An Bord Bainistíochta**

Dualgaisí an Oifigeach Sabháilteachta

- Ionad Oibre sabháilte a chur ar fáil agus a choinneáil agus mar an gcéanna d'innealra agus gléas oibre.
- Imeachtaí a stiúradh chun sláinte, sabháilteacht agus leas na n-oibrithe a chinntiú.
- Athbhreithniú bliantiúil a dhéanamh ar chursaí Sláinte, Sabháilteachta agus Leasa sa scoil (Féach leathannach ar chúl) agus Ráiteas Sabháilteachta ullmhaithe agus athruithe dá réir.
- Áiseanna oibre cearta a chur ar fáil do na hoibrithe.
- Modhanna oibre cearta a ullmhú agus a athrú chun tabhairt faoi chásanna eigeandála.
- Traenáil agus eolas a chur ar fáil do na hoibrithe i dteanga atá oiriúnach.
- Eolas faoi thaismí tromchúiseacha a chur ar fáil do na h Udaráis Sláinte agus Sabháilteachta

Dualgaisí na nOibrithe

1. Tá sé de dhualgas ar achán oibrí ina chuid / cuid oibre.

- Aire a thabhairt dá sláinte, dá sabháilteacht agus dá leasa féin agus dóibh siúd do dhuine ar bith a gcuirfeadh a fhaillí / failí isteach air le linn a chuid / cuid oibre.
- Co-oibriú lena fhostóir / fostóir agus le duine ar bith eile sa dóigh go mbeidh siadsan abálta claoi leis an dlí.
- Usáid a bhaint as cosaint ar bith atá curtha ar fáil ó thaobh uirlisí agus éide de.
- A thabhairt le fios láithreach don Phríomhoide nó don ionadaí sabháilteachta fá iompar nó chleachtadh chontúirteach ar bith.
- Í / É féin a iompar ar dhóigh nach gcuirfidh é / í féin nó duine ar bith eile i gcontúirt.
- Freastal ar thraenáil sláinte agus sabháilteachta agus an usáid cheart a bhaint as treallamh na scoile.
- Gan cur isteach ar nó mí-usáid a bhaint as treallamh sabhála na scoile.

Comhairle agus Eolas

Tá sé de pholasaí ag Bord Bainistíochta Ghaelsoil Adhamhnáin, Leitir Ceanainn:

- dul i gcomhairle leis an bhfoireann fá ullmhúcháin agus cur le chéile an Ráitis Sláinte agus Sabháilteachta.
- cóip don Ráiteas a thabhairt don fhoireann uilig agus dóibh siúd a bhéas ar an bhfoireann.
- eolas breise nó úr ar bith fá Shláinte, Shabháilteacht nó leas nach bhfuil sa ráiteas seo a thabhairt le fios don bhfoireann de réir mar a thagann sé aníos.
- go mbeidh traenáil ar bith maidir le Sláinte, Sabháilteacht nó leas mar pháirt d'thraenáil agus defhorbairt fhoireann na scoile.

Ionadaí Sabháilteachta

Tógfar ionadaí sabháilteachta i measc na n-oibrithe de réir mar atá leagtha síos ins an Acht Sláinte Sabháilteachta agus Leasa (2005). Rachaidh an t-ionadaí sabháilteachta i dteangbháil leis an Oifigeach Sabháilteachta agus déanfaidh sé /sí moltaí thar cheann na n-oibrithe ar chursaí sláinte, sabháilteachta agus leasa.

Ionadaí Sabháilteachta: Máire Bn.Uí Bhraoin

Contúirt

Déanfar na contúirtí gur féidir a choiriú nó a laghdú a láimhseáil láithreach. Déanfar na contúirt nach féidir a mharcáil agus treoir láimhseála in aice leo. Déanfaidh an Bord Bainistíochta i gcomhairle leis na h-oibrithe athbhreathnú ar na dainseáir seo agus bhéarfaidh siad moltaí ar modhanna chun iad a laghdú.

Contúirt faoi leith

1. Tine

Tá sé mar pholasaí ag Gaelscoil Adhamhnáin, Leitir Ceanainn:

- go bhfuil go leor luchtóirí tine, chun deáileáil le achán sórt tine, sa scoil.
- go bhfuil an treallamh tine uilig marcáilte agus seirbhís déanta air go rialta.
- go bhfuil druil tine, ar a laghad, dhá uair sa bhliain.
- go bhfuil treoir tugtha do na hoibrithe ar usáid luchtóirí tine.
- go bhfuil a fhios ag na h-oibrithe agus na páistí conas an scoil a fhágáil i gcás tine.
- go bhfuil treallamh leictreachas múchta taobh amuigh d'uaireanta scoile nó nuair atá an scoil druidte ar feadh tréimhse fhada.

- go dtugtar le fios do dhuine don fhoireann má tá ar mhúinteoir an seomra ranga a fhágáil.
- go bhfuil aonad tionóla taobh amuigh den fhoirgneamh.

2. Contúirt eile:

A. Trácht Taobh Amuigh d'Gheata na Scoile:

Tuigeann an Bord go bhfuil cuid mhór tráchta taobh amuigh de gheataí na scoile nuair atá na páistí ag imeacht trathnóna agus ag teacht ar maidin. Tá sábháilteacht na bpáistí mar phríomh aidhm ag Údarais na scoile. Tá córas i bhfeidhm trathnóna chun contúirt a laghdú agus cuirfear an córas seo i gcuimhne do phobal na scoile go minic i Nuachtlitir na Gaelscoile a théann amach go rialta:

- (a) Beidh na Naíonáin ag geata na scoile láithreach ar 2.00p.m.
- (b) Ar 3.00p.m. ligfear cuid de na Ranganna amach níos luaithe ná an chuid eile.
- (c) Lucht na mbusanna amuigh ar 2.50.
- (d) Moltaí tugtha do thuismitheoirí maidir le párcáil.
- (e) Áit na mbusanna a fhágáil saor.
- (f) Treoir tugtha do pháistí maidir le Sábháilteacht Bóithre.
- (g) Treoir tugtha do mhúinteoirí maidir leis an rang a thabhairt amach go geata na scoile.

B. Citeal: Níl cead ag na páistí an citeal / téiteoir uisce a láimhseáil. Duine den fhoireann a dhéanann sin.

C. Gléas Fotocópála: Na múinteoirí nó duine fásta eile a bhaineann úsáid astu.

D. Clós na Scoile:

- Na Ranganna Naíonain Bheaga – Rang 2 sa Chlós Íochtarach, Rang 3 – 6 sa Chlós Uachtarach agus sa pháirc.
- Ní bhainfear úsáid as an pháirc le linn mhíonna an Gheimhridh.
- Uair amháin a bhuailfear an clog stadann na páistí ag imirt agus siúlann siad isteach ina línte. Siúlfaidh siad go hordúil go dtí na seomraí ranga áit a nglacfaidh siad a suíocháin.
- Déanfaidh an scoil cinnte go bhfuil maoirseacht mar is cóir ag am sosa / lón. Mar pháirt da ndualgais freagrachta tá múinteoirí faoi leith ar dhualgais idir 9.10 agus 9.20 am agus arís go dtí 3.10 trathnóna.

E. Thuas Staighre

- Siúlann páistí ar thaobh na láimhe clé ag dul suas nó ag teacht anuas an staighre.
- Níl cead rith ar na staighrí

F. Ardaitheoir

- Do pháistí / baill foirne nach bhfuil abálta an staighre a úsáid amháin.
- Eochair san Oifig / ag an bhFear Aire. Tabharfar an eochair don té atá a úsáid.
- Conradh cothaithe ansin.

G. Teilifís Chiorcail Iata

Tá Teilifís Chiorcail Iata sa scoil chun:

- Foirgneamh agus Talamh na Scoile a shlandáil
- Sábháilteacht phobal na scoile a chinntiú.

Contúirt Seasmhach

1. Innealra, Uirlísí Cistine agus Gléasanna Leictreach

Tá sé de pholasaí ag Bord Bainistíochta, Gaelscoil Adhamhnáin gurb iad daoine fásta amháin a bhaineann usáid as Innealra, Uirlísí Cistine agus Gléasanna Leictreach. Déanfar scrúdú rialta ar a leithéid de ghléasanna.

2. Ceimicigh

Tá sé de pholasaí ag Bord Bainistíochta, Gaelscoil Adhamhnáin go bhfuil ceimicigh, agus mar sin de coinnithe i mboscaí/ mbuieáil atá marcáilte go maith agus ar a bhfuil treoir lena n-usáid. Beidh na ceimicigh agus ábhar glanta seo coinnithe i seomra faoi ghlas.

3. Cód Smachta

Tá Cód Smachta i bhfeidhm sa scoil le contúirt phearsanta a ghearradh anuas agus strús na n-oibrithe a laghdú.

4. Bullaíocht.

Ní ghlacann an scoil le bullaíocht, féach Polasaí Fhrithbhullaíochta na scoile

5. Taismí/ tuairisc ar thaismí

(a) Sé an múinteoir i mbun dualgais a dhéanfas freastal ar ghearradh / ghortú éadrom ar pháiste. Ba chóir scrúdú a dhéanamh ar achan ghortú agus cinneadh a dhéanamh conas deileáil leis.

(b) Gortú ar bith don cheann, súil nó taisme trom ar bith - ba chóir tuairisc dóna leithéid de thaisme a scríobh agus a shiniú ag an múinteoir atá i mbun dualgais / an duine thug garchabhair, tuairisc a fhagáil sa chomhad san oifig.

(c) Scéala a chur chuig tuismitheoir má tá níos mó aire de dhíth ar an pháiste nó ma tá gortú don chloigeann.

(d) Tuairisc a chur chuig an comhlucht Arachais, Eaglais agus Ginéaralta agus chuig An tÚdarás Sláinte agus Sábháilteachta maidir le taismí ina bhfuil páiste / duine gonta go trom. Foirmeacha le fáil ar www.allianz.ie/schools nó ar www.hsa.ie.

6. Páistí af fágáil na scoile sula gcríochnaíonn an Lae Scoile

- Iarrtar ar thuismitheoirí insint do mhúinteoir an ranga i scríbhinn go mbeidh an páiste ag dul abhaile luath.
- Tá ar dhuine fásta teacht go dtí an Oifig chun páiste a phiocadh suas.
- Déanfaidh an té atá ag tógáil na bpáistí leabhar a shiniú san Oifig,

Leigheas

Tá sé de pholasaí ag Bord Bainistíochta, Gaelscoil Adhamhnáin go mbeidh:

(1) Go mbeidh Traenáil Gartharrthála faighte ag baill den fhoireann.

(2) Go mbeidh Bosca Leighis ar fáil sa scoil i gconaí. Beidh na Boscaí leighis coinnithe i Seomra Foirne na Scoile, sa Leithreas in aice leis an Halla Mór Spóirt agus sa Chistin ins an Halla Spóirt.

(3) Miotagaí - ba chóir míotagaí a chaitheamh i gconaí nuair atá garchabhair a chur ar fáil.

Páistí le Riachtanais faoi Leith

Sampla: titimeas, diaibéiteas, iompar contúirteach

- Beidh fillteán le eolas maidir le riachtanais an pháiste, pictiúr den pháiste, uimhir teangbhála tuismitheora agus eolas ar caidé an aire atá le tabhairt don pháiste fágtha ag

achan mhúinteoir. **Fillteán príomháideach.**

- Eolas maidir le riachtanais agus aire an pháiste ag a m(h)úinteoir ranga.

Polasaí maidir le leigheas a thabhairt do pháistí

Ní thig tabhairt ar mhúinteoir leigheas no drugaí a dhaileadh. I gcásanna éisceachtúla má tá múinteoir sásta sin a dhéanamh:

- Ba chóir do thuismitheoir an pháiste i gceist scríobh chuig Bord Bainistíochta na scoile ag tabhairt cead don mhúinteoir leigheas a thabhairt dá p(h)áiste.
- Ba chóir litir dochtúra a bheith i seilbh na scoile.
- Ba chóir go mbeadh ordaithe scríofa ar chonas an leigheas a dháileadh.
- Nuair a dhéanfas an Bord Bainistíochta é a phlé, thig leo cead a thabhairt don mhúinteoir an leigheas a thabhairt.
- Níor chóir do mhúinteoir leigheas a dháileadh gan chead ón Bhord.
- Nuair atá múinteoir ag dáileadh leighis, bá chóir do/dí an aire chéanna a thabhairt agus a dhéanfadh tuismitheoir.
- Ba chóir don Bhord insint do lucht árachais na scoile.
- Ba chóir don Bhord litir a iarraidh ó na tuismitheoirí ag rá nach mbeidh siadsan freagrach ar dhóigh ar bith ó thaobh éileamh chúilimh de.

Sa chás go bhfuil páistí ag glacadh cógais msh. ionanáilaitheoir ar bhonn rialta ba chóir don tuismitheoir ainm an pháiste a chur ar an gcógas agus é a bheith faoi chúram an mhúinteora ar feadh an lae.

Neithe Eile

- Ba chóir do strainséir ar bith é féin a chur in aithne sula dtagann sé/sí isteach sa scoil. Sula dtosnaíonn conraitheoir ar bith ar obair fán scoil ba chóir dó/dí dul i dteangbháil leis an bPhríomhoide nó an Leas/Phríomhoide ar dtús.
- Nuair atá daoine ag obair fán scoil ag baint usáid as druileanna nó uirlísí eile a bhfuil caláin astu, tá orthu mufanna cluasa a chaitheamh. Má tá a leithéid d'obair ar siúl ina mbíonn contúirt ar bith do shláinte nó do shabháilteacht, ba chóir an scoil a dhruid nó glacadh fán obair taobh amuigh d'uaireanta scoile.

Cuifear socruithe i bhfeidhm leis an bhfoireann a shabháil ó pháistí ainscianta nó ó pháistí corraithe.

Críoch

Ullmhaíodh an Ráiteas Sabháilteachta seo bunaithe ar mar a bhí rudáí i bhfoirgnimh na scoile ag an am a scríobhadh é.

Sínithe: _____
Cathaoirleach an Bhoird.

Dáta: _____

Athbhreithnú ar (scoilbhliain)

Sínithe: _____
Cathaoirleach an Bhoird.

Dáta: _____

Athbhreithnú ar (scoilbhliain)

Sínithe: _____
Cathaoirleach an Bhoird.

Dáta: _____

Múinteoirí le Teastas sa Gharchabhair
Faighte ar an 28/11/2014 –Teastas a mhairfeas go dtí an 28/11/2016

- **Gráinne Ní Bhraonáin**
- **Síle Ní Sheainc**
- **Niall de Barra**
- **Carla Ní Chleirigh**
- **Fiona Nic Suibhne**
- **Louise Nic Ruairí**
- **Tina Ní Chuinn**
- **Maura Uí Bhaoill**
- **Máire Uí Bhraoin**
- **Maire Ní Mháirtín**
- **Teastas fósta ag Pól Mac Giolla Bhríde**